

NEW HAMPSHIRE



Office of Professional Licensure and Certification

Reporting Year: July 1st, 2023 - June 30th, 2024 **Date of Report:** September 30th, 2024

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Governor & Executive Council



Governor Christopher T. Sununu

Honorable Joseph D. Kenney, Executive Councilor, *District One*Honorable Cinde Warmington, Executive Councilor, *District Two*Honorable Janet Stevens, Executive Councilor, *District Three*Honorable Theodore L. Gatsas, Executive Councilor, *District Four*Honorable David K. Wheeler, Executive Councilor, *District Five*

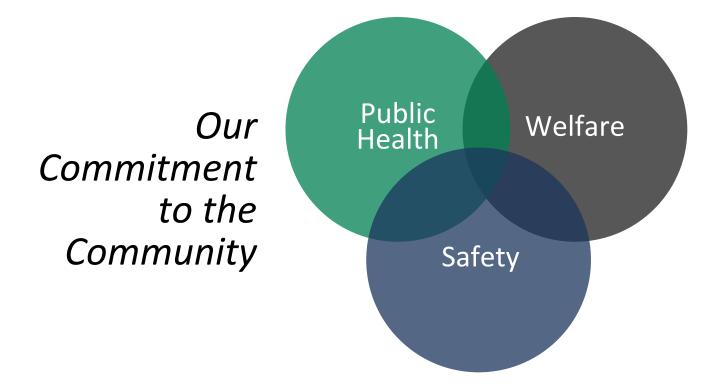
About the Agency

Our Mission

The principal mission of the New Hampshire Office of Professional Licensure and Certification is to safeguard the public health, safety, welfare, environment and the public trust of the citizens of the State of New Hampshire.

Who We Are

The purpose of the Office of Professional Licensure and Certification (OPLC) is to promote efficient professional licensing in the State of New Hampshire. Consistent with this, OPLC's mission is to create a regulatory environment favorable to workforce opportunities while protecting the public through efficient and economic support to New Hampshire's professional licensing boards. In Fiscal Year (FY) 2024, OPLC oversaw the administration of 57 professional licensing boards; these boards, councils, and commissions (the "boards") directly regulate their professions pursuant to the powers, duties, functions, and responsibilities granted to them by individual practice acts. In addition, OPLC directly regulated seven professions, with the advice of advisory boards.







Planning for the Future

I am honored to take the helm at OPLC. Our core mission of advancing public protection and supporting the professional community remains at the heart of everything we do. In pursuit of this, we are embarking on several key initiatives that will enhance both our internal operations and our constituent services we provide to you.

We are committed to modernizing our enforcement case management system to ensure timely and effective resolution of cases, and we are streamlining our licensing portal to make it more accessible and user-friendly. Additionally, improvements in our continuing education tracking system will better support compliance and facilitate ongoing professional development.

Purposeful collaboration with each board will play a critical role in updating the regulatory framework, making it more adaptable to the needs of professionals and promoting the portability of licenses for out-of-state applicants. These efforts reflect our enduring commitment to excellence, public safety, and the continued support of the professions we regulate.



Deanna E. Jurius
Executive Director

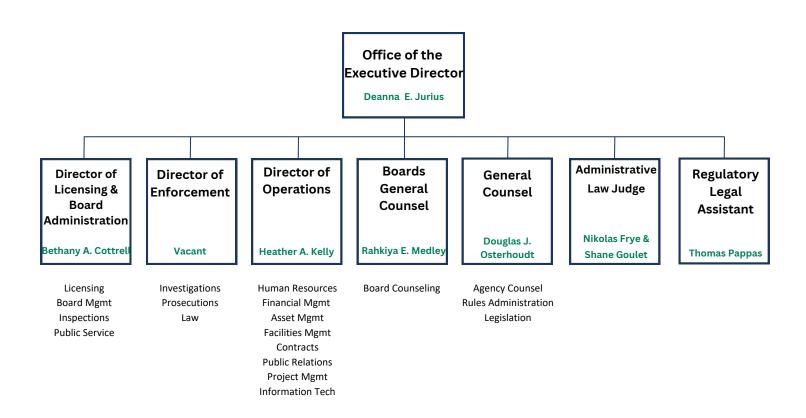
OPLC's FY 24 Strategic Objectives

OPLC's primary strategic goals in FY 24 were to enhance customer service, increase licensure portability, fulfill all statutory and regulatory requirements, and promote public protection. OPLC's FY 24 strategies to accomplish these objectives included the following:

- OPLC worked with the Department of Information Technology to obtain funding under the American Rescue Plan Act (ARPA) to seek and obtain a new licensing portal. OPLC streamlined licensing requirements and applications for all boards, developing a universal application in rules to be used by all license types, which allows OPLC to adapt to changes in regulations in an efficient manner.
- OPLC entered into a contract in FY 23 with CE Broker to provide licensees in and continuing
 education providers with a continuing education tracking solution. OPLC has rolled out CE Broker
 in phases by board. This will continue into FY 25.
- OPLC continued to livestream board meetings for members of the public and other external stakeholders to ensure transparency of operations and increase public protection.
- OPLC is continuing its work on the "Profiling Project," to inventory all board practice acts and
 regulations to ensure that boards and the agency are fulfilling all legal obligations. This initiative,
 which is essential to establishing internal controls, is likely to be completed in FY 25, along with
 the migration to the new licensing portal.
- OPLC created a Website Steering Committee. The Committee obtained feedback from internal and
 external stakeholders and made recommendations to the Executive Leadership Team as to ways
 to enhance customer service through better use of OPLC's website. In FY 24, OPLC plans to
 redesign its website and update its content to allow for more user self-service. Project has begun
 and will continue in FY 25.



Leadership Organization Chart at OPLC





OPLC's Employees

We are proud to have a team of 105 dedicated employees, each highly specialized in their roles. From regulatory experts to administrative professionals, every individual brings a unique skill set that ensures we deliver top-quality service to the public. Our team works collaboratively, leveraging their expertise to streamline processes, support licensees, and uphold the standards that protect our communities. With a strong commitment to continuous improvement and professional growth, OPLC's employees are always moving forward, ensuring we remain efficient, adaptable, and focused on our mission.

"Every day, I see the impact of our work. Each of us brings something unique to the table, and together we're able to make real changes that benefit the public." -Longtime OPLC staff member.

Position Breakdown

Administration

26 Employees







Enforcement

25 Employees







Licensing & Board Admin

54 Employees









OPLC's Key Legislation

In FY 24, OPLC undertook several initiatives to meet its statutory objective of achieving efficient operations. These initiatives are detailed below.

Pertinent bills enacted during FY 24 that impact the OPLC and the boards include:

- HB 322, relative to establishing a committee to study the New Hampshire Board of Medicine.
- HB 518, relative to the administration of occupations by the OPLC. HB 518 makes various changes to RSA 310, including adding definitions and clarifying language; providing the boards and OPLC with more options to handle disciplinary proceedings; and creating general charging language to supplement the language in individual board practice acts.
- HB 1042, repealing the requirement that each pharmacy establish a continuous quality improvement program.
- HB 1095, relative to the administration of the OPLC. HB 1095 makes changes to procedures and terminology, further clarifying the roles and responsibilities of the OPLC and the boards.
- HB 1131, relative to mental health practice. HB 1131 expands the "persons exempted" list to include any organization which provides clinical mental health services if certain conditions are met, including providing clinical supervision of staff and accepting legal responsibility.
- HB 1188, relative to qualifications for licensed nursing assistants. HB 1188 repeals a requirement that LNAs must have the ability to read and write in English and allowed the board of nursing to establish rules on English proficiency requirements.
- HB 1190, relative to the adoption of The Interstate Social Work Licensure Compact.
- HB 1222, relative to physician assistant scope of practice and establishing a committee to study
 physician assistant scope of practice. HB 1222 revises the requirements governing collaborative
 agreements.
- HB 1385, relative to establishing the veteran licensing acceleration program. HB 1385 creates the
 veteran licensing acceleration program, administered by the department of military affairs and
 veterans services, in consultation with the OPLC, to provide an accelerated licensing process for
 veterans seeking to enter professions overseen by boards under the OPLC.



Key Legislation (Continued)

- HB 1413, relative to mental health supervision agreements and establishing a committee to study
 increasing access to and accountability for mental health services. HB 1413 revises requirements for
 the written agreement that must be on record with the board of mental health practice concerning a
 supervisor's responsibilities over candidates for mental health licensure.
- HB 1526, relative to a conditional veterinary license for graduates of non-AVMA accredited colleges of veterinary medicine.
- HB 1585, relative to the position of certified assisted living medication aide (CALMA) and state loan repayment program for qualified nursing professionals. HB 1585 creates the CALMA certification, and authorizes a CALMA to administer medications in specified residential settings.
- SB 302, pertaining to an additional exemption from the regulation of physicians and surgeons. SB 302 exempts a physician licensed in another state providing care to a patient in New Hampshire when there is an established relationship and certain conditions are met.
- SB 306, relative to manufactured housing rulemaking authority. SB 306 shifts rulemaking authority for the manufactured housing dispute resolution process from the board to the OPLC.
- SB 337 relative to doula and lactation service provider certification. SB 337 creates a voluntary certification process for doula and lactation service providers to be administered by the OPLC.
- SB 369, relative to the notice of public meetings and opportunities to be heard in meetings run by boards under the OPLC. SB 369 directs the OPLC to post notices of board meetings and provide the public with an opportunity to be heard beyond the requirements of RSA 91-A.
- SB 371, relative to the licensing and regulation of physicians. SB 371 clarifies roles and responsibilities between the OPLC and the board of medicine.
- SB 372, relative to plumbing apprentices. SB 372 raises the limit of apprentices who may practice under the supervision of a licensee to two.
- SB 402, relative to allowing pharmacists to administer influenza, covid-19, and other vaccines without approval from the general court.



Key Legislation (Continued)

- SB 403, relative to the healthcare workforce. SB 403 modifies the conditions for which an LNA may be issued a certificate of medication administration, and adds a new chapter, RSA 326-N pertaining to community health workers.
- SB 411, relative to the establishment of a committee to study emergency mental health services for persons 21 years of age and younger.
- SB 480, relative to the regulation of real estate practice. SB 480 establishes a definition for "post licensing" and provides requirements for the reinstatement of an inactive license.
- SB 488, relative to the regulation of physician assistants. SB 488 requires the board of medicine to adopt rules regarding continuing medical education for those who have chosen not to maintain their national certification.
- SB 502, relative to the scanning of driver's licenses by real estate brokers.
- SB 545, establishing a committee to study the scope and role of veterinary technicians.
- SB 554, relative to medicaid provider enrollment licensure verification. SB 554 allows for a data match between OPLC and HHS to ensure medicaid providers have current valid licensure.
- SB 600, relative to the board of pharmacy, and certified public accountant examinations. SB 600
 increases the number of the members of the board of pharmacy, and requires the board of
 accountancy to establish timeframe for applicants to pass examinations.



This Report Contains Information Regarding the Below Licensed, Certified, or Registered Professions

Accountancy

Acupuncture Licensing

Alcohol & Drug Use Professionals

Architects

Assessing Certification

Athletic Trainers

Auctioneers

Barbering, Cosmetology & Esthetics

Body Art Practitioners

Boxing and Wrestling Commission

Chiropractic Examiners

Court Reporters

Dental Examiners

Dietitians

Electricians

Electrologists

Engineers, Professional

Family Mediators

Foresters

Funeral Directors & Embalmers

Genetic Counselors

Geologists, Professional

Guardian ad Litem

Home Inspectors

Installation Standards Board for Manufactured Housing

Land Surveyors

Landscape Architects

Massage Therapists

Mechanical Safety and Licensing

Medical Imaging and Radiation Therapy

Medical Technicians

Medicine

Mental Health Practice

Midwifery Council

Natural Scientists

Naturopathic Examiners

Nurse Agency

Nursing

Nursing Home Administrators

Occupational Therapists

Ophthalmic Dispensing Professionals

Optometry

Pharmacy

Physical Therapists

Podiatry

Professional Bondsmen

Psychologists

Real Estate Appraisers

Real Estate Brokers and Salespersons

Recreational Therapy

Reflexology, Structural Integrators & Asian Bodywork Therapists

Respiratory Care Practitioners

Septic System Evaluators

Speech Language Pathologists Hearing Care Providers

Veterinary Medicine

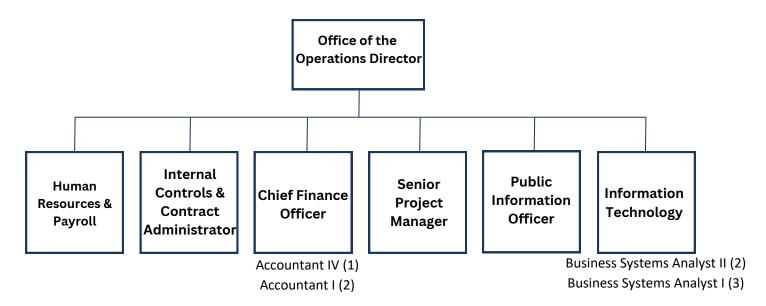
Office of the Director of Operations

Heather A. Kelley, Director of Operations

The Office of the Director of Operations is an organizational unit responsible for implementing the authority conferred on the executive director by RSA chapter 310 that has not been delegated to the division of licensing and the board administration of the division of enforcement. Such functions include, but are not limited to:

- Human resource functions
- All business administration and accounting functions, including supervision of the purchase
 of all equipment, materials, supplies, and services; management of the agency's fleet
 vehicles; and, maintenance of the OPLCs equipment and consumable inventory;
- Establishing a retention policy for the retention and disposal of records of the OPLC and the boards
- Adopting, maintaining, and implementing the rules by RSA 310.

One of OPLC's FY 2024-2025 strategic goals is to fulfill all statutory and regulatory compliance. The Office of the Executive Director has been working diligently to establish internal controls throughout the agency to meet this strategic





Total Revenues and Expenditures 2024

Board	Revenue	Expenditures
Accountancy	293,704.19	295,716.24
Acupuncture	7,320.00	14,748.59
Alcohol & Drug Abuse	69,462.00	101,202.97
Architect	250,687.50	317,053.50
Athletic Trainer	4,670.00	24,928.81
Auctioneers	-	17,652.53
Body Art-Tattoo	49,370.00	47,833.84
Boxing-Wrestling	-	12,342.98
Chiropractic	27,033.00	36,666.40
Cosmetology/Barbering	698,178.50	1,191,123.75
Court Reporter	7,010.00	4,615.67
Dental	264,445.00	327,890.79
Dietician	45,219.00	68,810.33
Electrician	804,132.00	940,501.39
Electrolysis	3,245.00	3,552.48
Engineer	774,333.00	877,840.93
Forester	15,078.00	14,860.63
Funeral Director & Embalmer	30,020.00	30,276.56
Genetic Counselor	35,170.00	22,253.08
Geologist	46,575.00	36,907.23
Guardian Ad Litem	1,200.00	4,046.18
Hearing Aid Dealer	17,460.00	13,001.02
Home Inspector	28,300.00	20,341.94
Landscape Architect	11,650.00	10,257.21
Land Surveyor	42,130.00	44,885.12
Manufactured Housing Installer	20,757.00	8,002.41
Marital Mediator	3,200.00	3,942.14

Total Revenues and Expenditures 2024 (Continued)

Massage	110,130.00	122,923.51
Mechanical	1,248,323.47	871,912.61
Medical Imaging & Radiation	173,225.00	373,603.95
Medical Technician	60,803.00	104,423.07
Medicine	2,231,074.00	951,126.63
Mental Health	703,317.00	362,364.86
Midwifery	1,860.00	4,562.64
Natural Scientist	16,560.00	19,371.80
Naturopathic	21,185.00	11,960.99
NH Professionals Health Program	1,045,343.00	806,856.00
Nurse Aid Fed Registry	36,012.44	633.99
Nursing	1,994,871.94	3,639,600.68
Nursing Home	28,620.00	18,704.95
Occupational Therapist	219,655.00	127,380.36
Ophthalmic Dispenser	25,420.00	28,047.13
Optometry	80,454.00	28,870.76
Pharmacy	1,925,990.00	848,580.25
Physical Therapist	36,718.00	190,099.08
Podiatry	34,083.00	9,056.83
Prof Bail Bondsmen	-	-
Psychology	134,999.00	90,231.43
Real Estate Appraiser	233,490.00	131,973.89
Real Estate Assessor	-	(8,792.57)
Real Estate Commission	718,318.00	952,055.01
Recreational Therapist	2,970.00	5,005.14
Reflexology	920.00	3,033.86
Respiratory Care	114,785.00	49,316.34
Septic System Evaluator	10,300.00	9,110.59

Total Revenues and Expenditures 2024 (Continued)

TOTAL	13,102,564.77	14,467,710.37
Administration	-1,954,834.27	
Veterinary	91,608.00	82,900.03
Temporary Prof Licenses	62,750.00	42,366.35
Speech Language Pathologist	143,120.00	99,175.45

OPLC Revenue Year-Over-Year Report

Fiscal Year	Beginning Balance	Revenue & Fund Sources	Expenses & Fund Uses	Other Srcs (Uses)	Ending Balance	Commitments
2024	5,787,396	13,102,565	(14,291,556)	-	4,598,405	(525,942)
2023	4,122,803	9,036,285	(7,380,577)	8,885	5,787,396	(814,157)
2022	466,688	8,184,894	(4,598,081)	69,302	4,122,803	(838,811)
2021	282,704	13,294,132	(8,969,722)	(4,140,426)	466,688	(234,362)
2020	3,640,765	14,361,472	(11,224,275)	(6,495,258)	282,704	(117,819)

Division of Licensing

Bethany A. Cottrell, Director of Licensing and Board Administration

About the Division

The Division of Licensing and Board Administration is comprised of the Licensing Bureau and the Bureau of Board Administration. During FY 24, the Division focused on streamlining licensing procedures and establishing consistent processes to provide administrative support to the Boards and Commissions.

Achievements

In FY24, the Licensing Bureau focused on the strategic goal of providing **enhanced customer service** by reducing phone call wait times, improving response times to emails, and delivering a more comprehensive Customer Support experience. This goal was successfully met, as demonstrated by a reduction in wait times by over 90%. For the first half of the fiscal year, calls spent an average of 05:53 in queue. In the second half of the fiscal year, calls waited an average of 14 seconds before connecting with a Customer Support Representative.

Looking ahead, the Bureau is now prioritizing **online availability of application support documents**, which will empower licensees to access information independently and reduce the need for direct contact with OPLC. This shift will further streamline processes, as licensees will access clear requirements for initial applications, renewals, and continuing education.

The Licensing Bureau **adopted and implemented rules for licensing via endorsement,** also referred to as universal reciprocity. Staff were trained, and processes were updated to ensure prompt handling of applications. To date, the initiative has shown great success with with the Board of Medicine, the Board of Nursing, Real Estate Commission and others. This has reduced barriers for out-of-state professionals seeking licensure in New Hampshire, facilitating workforce mobility.



Division of Licensing (continued)

In collaboration with DoIT, the Licensing Bureau began developing a **new licensing software** in FY24, with an initial focus on the Real Estate Commission. This system aims to streamline online applications and provide licensees with easier access to their licensing profile. Testing is scheduled for November 2024. Once completed, the Division will roll it out to additional Boards and Commissions.

Expansion of Supported Boards

Through legislation, the Division welcomed the following: the Boxing and Wrestling Commission, the Board of Auctioneers, and the Assessing Certification Advisory Board.

Additionally, OPLC was named the supporting agency for the Professional Bondsmen and the Nurse Agency Registry. The Office is currently in the rule-making process, with application and renewal procedures expected to be implemented by the end of 2024.

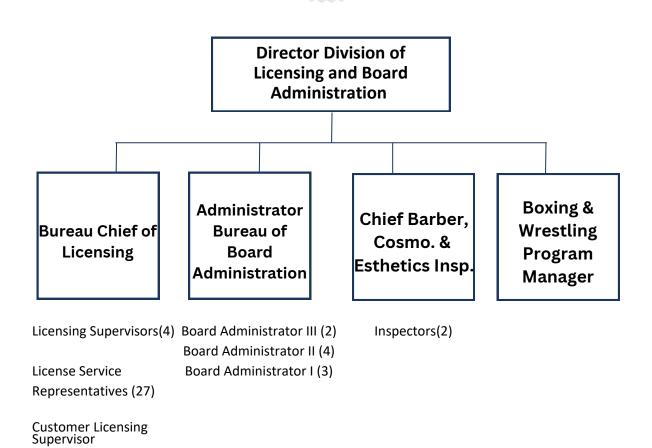
Board Administration Bureau Achievements:

Throughout FY24, the Board Administration Bureau worked to create consistency across all Boards by establishing internal policies and providing comprehensive staff training. This was supported by attendance at national association meetings with other state regulators, which offered valuable insights and best practices.

As a result of these efforts, Boards and Commissions now experience more efficient and productive meetings, faster decision-making processes, more efficient cross-training, and use of staff resources. Policies have been refined to ensure streamlined, legally sound procedures during meetings, which will continue to support Board functions in FY25.



Division of Licensing (continued)





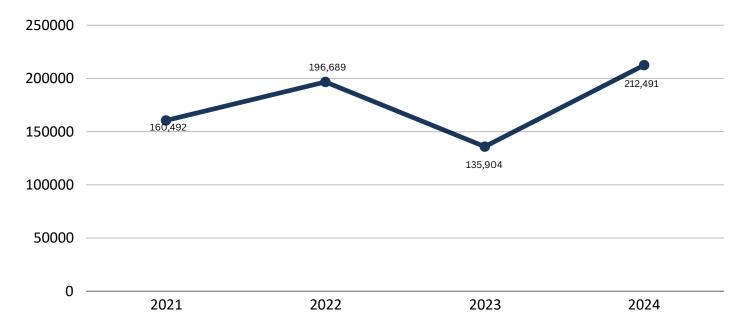
Active Licenses by Profession 2024

Accountants	4043
Acupuncture	201
Alcohol and Other Drug Use	1076
Allied Health	8309
Architects	2479
Assessors	232
Auctioneers	261
Barber	678
Body Art	649
Bodyworker	42
Chiropractic	474
Cosmetology	17592
Court Reporters	61
Dental	4839
Dietitian	1162
Electricians	15053
Electrology	54
Engineers	14555
Family Mediators	35
Foresters	237
Funeral Board	162
Geologists	512
Guardian ad Litem	49
Hearing Care Providers	223
Home Inspectors	295
Land Surveyors	691
Landscape Architect	135
Manicurist	2408
Manufactured Housing Installer	73
Massage Therapy	1965
Master Barber	546
Mechanical	11866
Med Imaging Radiation Therapy	6104
Medical Technicians	1667
Medicine	14013
Mental Health	5409
Midwifery	31
Natural Scientists	271

Active Licenses by Profession 2024 (Continued)

Naturopathic Examiners	143
Nursing	39803
Nursing Assistants	18496
Nursing Home Administrators	163
Ophthalmic Dispensing	478
OPLC	563
Optometry	342
Pharmacy	12471
Podiatry	107
Psychology	1014
Real Estate Appraiser	864
Real Estate Commission	14602
Septic System Evaluators	140
Veterinary Medicine	1174
TOTAL	212,491

Active Licenses Comparison 2021-2024



*** Pursuant to SB 277 (2022) the 2024 number includes 22,328 duplicates from the conversion of emergency licenses issued during the during the COVID-19 state of emergency to permanent licenses



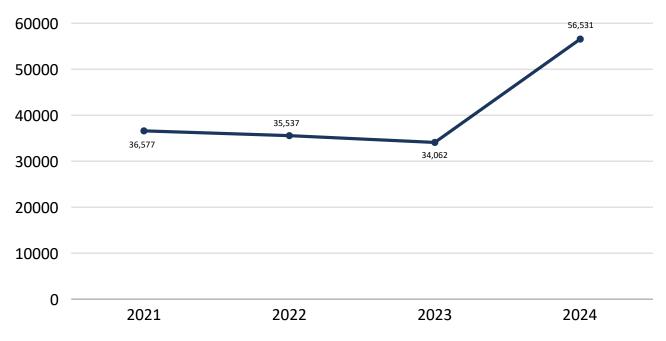
Applications for Licensure 2024

Accountants	69
Acupuncture	14
Alcohol and Other Drug Use	179
Allied Health	1212
Architects	232
Assessors	33
Auctioneers	470
Barber	299
Body Art	278
Bodyworker	6
Chiropractic	29
Cosmetology	1864
Court Reporters	4
Dental	409
Dietitian	217
Electricians	2691
Electrology	3
Engineers	856
Esthetician	889
Family Mediators	1
Foresters	6
Funeral Board	51
Geologists	25
Guardian ad Litem	5
Hearing Care Providers	37
Home Inspectors	19
Land Surveyors	54
Landscape Architect	9
Manicurist	629
Manufactured Housing Installer	7
Massage Therapy	248
Master Barber	73
Mechanical	1948
Med Imaging Radiation Therapy	1835
Medical Technicians	640
Medicine	4178
Mental Health	2833
Midwifery	10
Natural Scientists	24
Naturopathic Examiners	18

Applications for Licensure 2024 (Continued)

Nurse Agencies	131
Nursing	5859
Nursing Assistants	5569
Nursing Home Administrators	29
Ophthalmic Dispensing	116
OPLC	19011
Optometry	20
Pharmacy	2039
Podiatry	10
Psychology	697
Real Estate Appraiser	156
Real Estate Commission	1372
Septic System Evaluators	13
Veterinary Medicine	108
Medical Technicians	640
TOTAL	57,534

Applications for Licensure 2021 - 2024 Comparison



^{***} Pursuant to SB 277 (2022) the 2024 number includes 22,328 duplicates from the conversion of emergency licenses issued during the during the COVID-19 state of emergency to permanent licenses



Licenses Issued 2024

Accountants	69
Acupuncture	15
Alcohol and Other Drug Use	173
Allied Health	1133
Architects	215
Assessors	30
Auctioneers	6
Barber	282
Body Art	268
Bodyworker	5
Chiropractic	18
Cosmetology	1789
Court Reporters	ϵ
Dental	437
Dietitian	216
Electricians	2448
Electrology	3
Engineers	676
Esthetician	884
Foresters	2
Funeral Board	52
Geologists	17
Guardian ad Litem	3
Hearing Care Providers	30
Home Inspectors	20
Land Surveyors	25
Landscape Architect	g
Manicurist	592
Manufactured Housing Installer	10
Massage Therapy	259
Master Barber	62
Mechanical	1756
Med Imaging Radiation Therapy	1557
Medical Technicians	564
Medicine	4231
Mental Health	2759

Licenses Issued 2024 (Continued)

Mental Health	2759
Midwifery	12
Natural Scientists	13
Naturopathic Examiners	18
Nurse Agencies	102
Nursing	5132
Nursing Assistants	4613
Nursing Home Administrators	26
Ophthalmic Dispensing	115
OPLC	2115
Optometry	25
Pharmacy	1989
Podiatry	9
Psychology	692
Real Estate Appraiser	152
Real Estate Commission	1338
Septic System Evaluators	4
Veterinary Medicine	123
TOTAL	37.099



Division of Enforcement

Vacant, Director of Enforcement

About the Division

The Division of Enforcement is comprised of the Compliance Bureau, the Investigations Bureau, and the Prosecution Bureau. The Division began a transition during FY24, and has undergone a process improvement review which has resulted in the implementation of new policies and procedures.

The Bureaus

The **Compliance Bureau** includes inspectors for electricians, mechanical (gas fitters and plumbers), and pharmacy.

The **Investigations Bureau** includes investigative paralegals, investigators, a paralegal, and two administrative assistants. This bureau is responsible for the intake of complaints, seeking licensee responses and records, and conducting investigations through record and document requests and interviews.

The **Prosecution Bureau** includes three prosecutors. This bureau prepares and prosecutes cases before the Boards and Commissions and negotiates settlement agreements.



Division of Enforcement (Continued)

Major Key Successes

On September 17, 2024, Michael Porter, Esq., Investigations Bureau Chief of the OPLC Division of Enforcement, traveled to Baltimore, MD, to accept national recognition by the Council on Licensure, Enforcement, and Regulation (CLEAR). This prestigious honor—the 2024 Investigative Excellence Award—acknowledges the outstanding work of the OPLC Division of Enforcement's investigative team, who has demonstrated exemplary performance in regulatory enforcement. Their efforts, specifically in handling an emergent case involving a significant diversion of controlled substances, had a profound impact on public safety.

The case, which unfolded on February 2, 2022, involved the discovery of the loss of medical-grade Fentanyl at Cheshire Medical Center in Keene, NH. Through meticulous and urgent investigation, the Division uncovered that approximately 670 50mCg/1ml 50 ml bags—equivalent to 1.6 million micrograms or nearly 8.85 gallons—of Fentanyl had been lost or diverted due to security lapses during the COVID-19 surge. The Division's swift actions led to a settlement with the NH Board of Pharmacy, where Cheshire Medical Center was penalized with a fine and new oversight measures, while additional disciplinary actions were taken against key pharmacy staff.

In addition to state-level repercussions, Cheshire Medical Center faced federal penalties amounting to \$2 million for violations related to controlled substances. This investigation, which involved cooperation with the DEA, highlighted the OPLC Division of Enforcement's unwavering commitment to safeguarding public health, all while navigating complex regulatory landscapes.

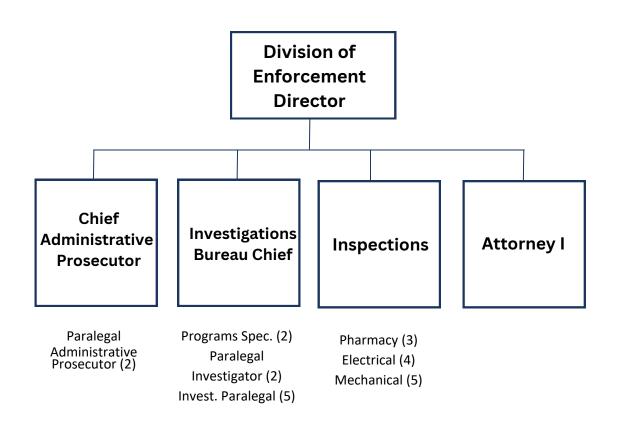
We are also proud to announce that Lindsey Laliberte, a former NH Board of Pharmacy member and licensed pharmacist, has joined our team as a Pharmacy Inspector. Her wealth of experience and dedication will further our mission to protect public health and ensure compliance across New Hampshire.



Division of Enforcement (Continued)

Strategic Goal: Promote Public Protection

One of the items within this strategic goal is transparency in the disciplinary process. Two of the performance measures for this item are informational resources for consumers and publicly available monthly statistics. During FY24, the Division worked to improve the technology, policies, and procedures necessary to better track cases and provide meaningful statistics. This has allowed the Division to implement monthly board reporting as a step towards publicly available monthly statistics. The Division is also reviewing all processes to ensure continued process improvement.





Barbering, Cosmetology, and Esthetics

Opening Inspections		Routine Inspections	Routine Inspections		
New Shop	219	Passing Inspections	555		
New Owner	38	Shop Violations	491		
Relocation	54	Booth Violations	30		
Booths	31				

Total: 342 *Total:* 1,076

36

12

1,698

Violations: 521

Mechanical **Municipal Assists Board Action Advisory Services** Random License Compliance 1,227

Code Compliance 356 Inspections Investigations 19

Electrical

Inspections	983
Probation Inspections	30
License Checks	1272
Investigations	38
Information Requests	2924

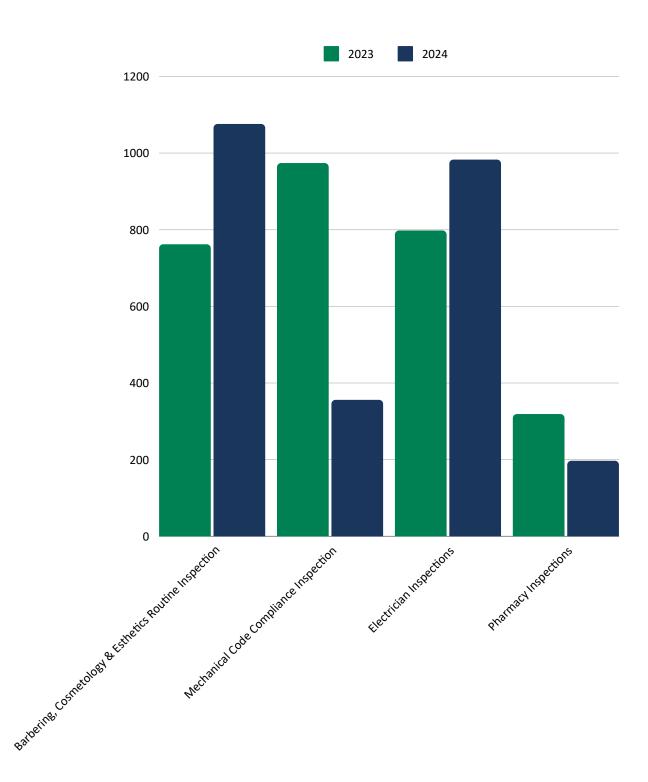


Inspections 2024 (Continued)

Pharmacy

Retail Inspection - In Person	97
Hospital Inspection - In person	32
Infusion Center	2
Long Term Care	3
Non-Sterile	4
New Pharmacy	2
Closed Pharmacy	8
Veterinary Hospital Closing	1
Pharmacy Relocation	2
Methadone Clinic	5
Public Health Inspection	11
Manufacturer/Wholesaler/Distributor (MWD) Inspection	6
Limited Retail Drug Distributor (LRDD) Inspection	6
MWD/LRDD Opening	8
Veterinary Hospital	7
Provider Office	7
Same Day Surgery Center	8
Medspa	9
Drug Destruction	30
Violations Issued	29
Drug Enforcement Agency/Nat. Assoc. of Boards of Pharmacy Observations	2
On Site Investigation Follow-up (excluding Cheshire)	14
Pharmacy Remodel	5
Totals by General Type	197
Routine Inspection (Pharmacy Licensees)	166
Routine Inspection (Non-Pharmacy Licensees)	31
Violations	29

Inspection Comparison 2023 - 2024



Complaints 2024

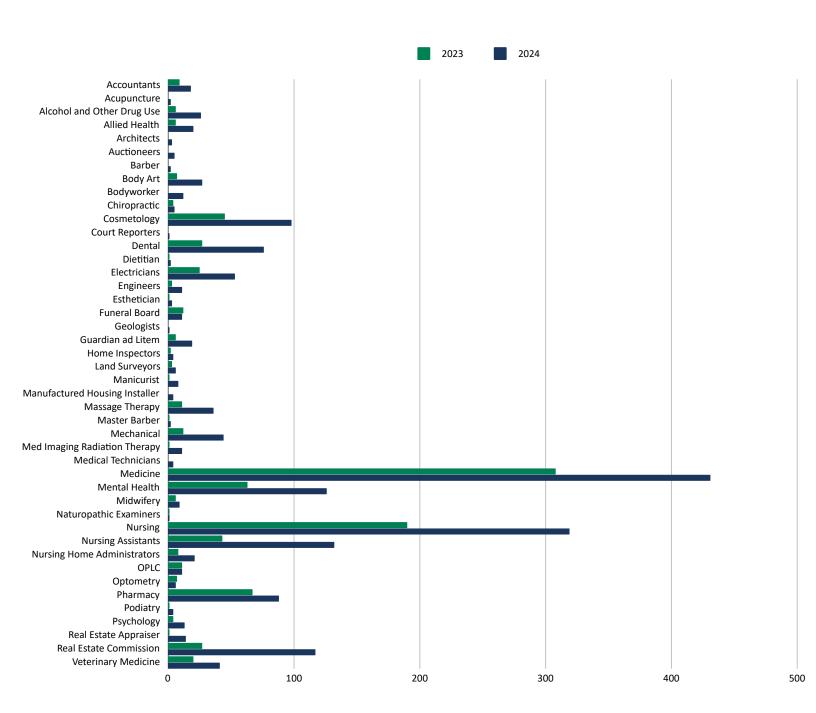
Accountants	10
Acupuncture	2
Alcohol and Other Drug Use	26
Allied Health	20
Architects	3
Assessors	12
Auctioneers	5
Barber	2
Body Art	27
Bodyworker	12
Chiropractic	5
Cosmetology	98
Court Reporters	1
Dental	76
Dietitian	2
Electricians	53
Engineers	11
Esthetician	3
Funeral Board	11
Guardian ad Litem	19
Home Inspectors	4
Land Surveyors	6
Manicurist	8
Manufactured Housing Installer	4
Massage Therapy	36
Master Barber	2
Mechanical	44
Med Imaging Radiation Therapy	11
Medical Technicians	4
Medicine	431
Mental Health	126
Midwifery	9
Naturopathic Examiners	1
Nursing	319
Nursing Assistants	132

Complaints 2024 (Continued)

Nursing Home Administrators	21
OPLC	11
Optometry	6
Foresters	6
Funeral Board	51
Geologists	25
Guardian ad Litem	5
Hearing Care Providers	37
Home Inspectors	19
Land Surveyors	54
Landscape Architect	g
Manicurist	629
Manufactured Housing Installer	7
Massage Therapy	248
Master Barber	73
Mechanical	1948
Med Imaging Radiation Therapy	1835
Medical Technicians	640
Medicine	4178
Mental Health	2833
Midwifery	10
Natural Scientists	24
Naturopathic Examiners	18
Podiatry	4
Psychology	13
Real Estate Appraiser	14
Real Estate Commission	117
Veterinary Medicine	41
ΤΟΤΑΙ	1950

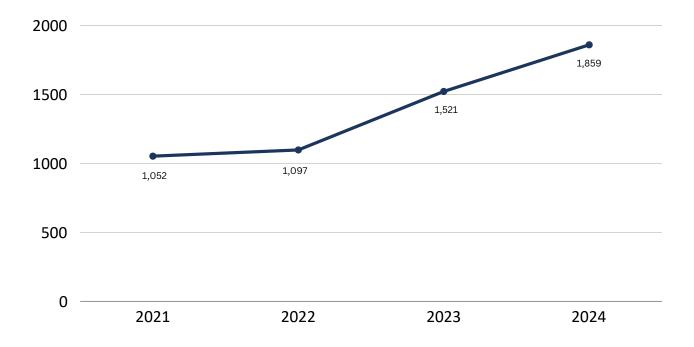


Complaint Comparison 2023 - 2024





Complaints Comparison 2021 - 2024





Board Directory and Meeting Dates

Accountancy

m Expiration	Board Meetings
2/2028	August 7, 2023
2/2025	October 17, 2023
2/2026	September 18, 2023
•	December 4, 2023
	January 25, 2024
2/2028	February 6, 2024
1/2025	April 23, 2024
7/2028	June 10, 2024
	m Expiration 2/2028 2/2025 2/2026 2/2027 2/2028 1/2025 7/2028

Acupuncture

Board Member	Term Expiration	Board Meetings
Vicki Irwin	10/14/2025	October 27, 2023
Paul Mosier	10/14/2025	December 15, 2023 June 7, 2024
Jody L. Bell	9/8/2026	April 19, 2024
Diane Chase	9/8/2024	March 8, 2024
Amy Goldstein	9/8/2024	February 9, 2024

Alcohol and Other Drug Use Professionals

Board Member	Term Expiration	Board Mo	eetings
Alexandra H. Hamel, MLADC, Chair	1/28/2025	July 13, 2023	January 11, 2024
Jessica G. Parnell, CRSW	5/15/2025	August 10, 2023 September 14, 2023	February 8, 2024 March 14, 2024
Regent Champigny, MLADC	Holdover	October 12, 2023	April 11, 2024
Joni O'Brien, MLADC	1/28/2026	November 9, 2023	May 9, 2024
Thomas Deel, MLADC	1/28/2027	December 14, 2023	June 13, 2024

Architects

Board Member	Term Expiration	Board M	eetings
Adam L. Wagner, Chair	Holdover	August 4, 2023	February 2, 2024
Michael Mckeown, Vice Chair	9/9/2026	,	April 5, 2024 June 7, 2024
James A. Loft, Secretary	9/9/2026	January 22, 2024	, .
Sonya Misiaszek	N/A		
Wayne Richardson	Holdover		

Athletic Trainers

Board Member	Term Expiration	Board Me	etings
Scott J. Roy	Holdover	July 14, 2023	February 15, 2024
Scott L. Kidder	Holdover	October 19, 2023 December 21, 2023	March 21, 2024 April 18, 2024
Cassandra Snow	1/8/2026	January 18, 2024	May 16, 2024
			June 20, 2024

Barbering, Cosmetology and Esthetics

Board Member	Term Expiration	Board Mee	etings
Jeanne Chappell, School Owner, Chair	3/26/2026	July 11, 2023	December 12, 2023
Sarah J. Partridge, Public Member	Holdover	July 17, 2023 August 21, 2023	January 16, 2024 February 20, 2024
Breanna D. Neal, Barber	7/1/2026	August 28, 2023	March 18, 2024
Sarah Joe, Cosmetologist	7/1/2028	September 18, 2023	April 15, 2024
Donna Woodsom, Esthetician	6/30/2027	October 16, 2023	May 20, 2024
,		November 20, 2023	June 17, 2024

Body Art Practitioners

Board Member	Term Expiration	Board Meetings	
Ryan Ouellette	Holdover	July 24, 2023 April 9, 2024 August 23, 2023 June 5, 2024	
Sarah Partridge	Holdover	October 11, 2023	
Vanessa Angelo Holley	5/21/2027		

Boxing & Wrestling Commission

Board Member	Term Expiration	Board Med	etings
Ryan Fennelly, Chair	9/20/2026	September 25, 2023	April 29, 2024
Kimberly McBrine	7/15/2025	October 16, 2023 November 27, 2023	June 17, 2024
David George	7/15/2026	January 8, 2024	
Michael Dyer	10/4/2026	February 5, 2024	
		March 11, 2024	

Chiropractic Examiners

Board Member	Term Expiration	Board Me	eetings
Tamara L. Lovelace, Chair	8/24/2027	July 13, 2023	February 1, 2024
Denise M. Pickowicz, DC, Secretary	8/24/2027	September 7, 2023	March 7, 2024
Lawrence A. Patten, Public Member	Holdover	October 5, 2023	May 2, 2024
David C. Lundgren, DC	8/24/2025	November 9, 2023	June 6, 2024
Stephanie Ryan, DC	8/24/2025	December 7, 2023 January 4, 2024	

Dental Examiners

Board Member	Term Expiration	Board Meetings
Puneet Kochhar, DMD, Chair	7/15/2025	July 10, 2023
H.J. Ludington, DMD	4/5/2026	August 7, 2023 September 11, 2023
Jay A. Patel, DMD	Holdover	October 2, 2023
Daniel H. De Tolla, DDS, MD	8/12/2026	November 6, 2023
Mark D. Abel, DMD	7/15/2027	December 4, 2023 January 8, 2024
Roger A. Achong, DMD	7/26/2029	February 5, 2024
Virginia Kapetanakis Moore, RHD	Holdover	March 4, 2024
Angela Boyle, RHD	7/26/2028	May 6, 2024 April 1, 2024
Linda Tatarczuch, MSW, Public Memb	<i>ber</i> Holdover	Αμπ 1, 2024

Dietitians

Board Member	Term Expiration	Board Meetings	
Abby L. Savard, Chair	12/6/2025	July 14, 2023	February 2, 2024
Courtney L. (Eaton) Costello	12/6/2026	August 18, 2023	March 8, 2024
. , ,		October 13, 2023	May 10, 2024
Allison M. Bradley	12/6/2026	December 8, 2023	

Electricians

Board Member	Term Expiration	Board Med	etings
Matthew C. Connors, Master Electrician	n, 6/30/2027	July 11, 2023	December 5, 2023
Chair		July 28, 2023	January 9, 2024
Michael Palmeri, Master Electrician	7/1/2025	August 1, 2023	February 6, 2024
Henry J. Szumiesz, Journeyman Electric	• •	August 9, 2023	March 5, 2024
•		September 12, 2023	April 2, 2024
William J. Infantine, Public Member	10/28/2026	October 3, 2023	May 7, 2024
Dexter Robblee, Public Member	Holdover	November 7, 2023	June 4, 2024
Philip Robert Biron, State Fire Marshall	N/A		

Electrologists

Board Member	Term Expiration	Board Meetings
Penny Aube	5/21/2027	

Family Mediators

Board Member	Term Expiration	Board Meetings
Honorable David Burns, Chair	10/23/2026	November 7, 2023
Rebecca C. Morley, Vice Chair	1/27/2025	January 18, 2024 March 21, 2024
Cheryl A. Rocha	9/6/2025	May 16, 2024
Briana M. Coakley	9/6/2025	June 20, 2024

Foresters

Board Member	Term Expiration	Board Meetings
Steven S. Roberge, Public Forester	Holdover	August 30, 2023
Richard R. Roy, Industrial Forester	8/22/2028	October 9, 2023
Patrick E. Kenney, Private Forester	8/22/2025	November 1, 2023
Colleen M. O'Neill, Public Member	8/22/2028	December 7, 2023
•	•	January 17, 2024
Ann W. Davis, Public Member	Holdover	May 29, 2024

Funeral Directors and Embalmers

Board Member	Term Expiration	Board Me	etings
Vincent A. Baiocchetti III, Chair	11/25/2026	July 11, 2023	December 5, 2023
Eric P. Rochette	6/13/2025	July 28, 2023	January 9, 2024
Matthew J. Roan	6/13/2027	August 1, 2023	February 6, 2024
Ryann C. Healy	• •	August 9, 2023	March 5, 2024
•	6/13/2028	September 12, 2023	April 2, 2024
Susan J. Hopkins	Holdover	October 3, 2023	May 7, 2024
		November 7, 2023	June 4, 2024

Genetic Counselors

Board Member	Term Expiration	Board Meetings
Lisa Demers, GC Chair	Holdover	December 1, 2023
Kathryn A. Lockwood, GC	Holdover	June 7, 2024
Erica S. Stelmach, GC	Holdover	

Guardian ad Litem

Board Member	Term Expiration	Board Meetings
Jennifer Dassau Jay Buckey	6/5/2025 N/A	November 17, 2023 January 19, 2024
Hon Mary Jane Wallner Caroline Delaney Judge Henrietta Luneau	12/4/2024 11/18/2025 Holdover	March 15, 2024

Home Inspectors

Board Member
James Gray, Chair
Nicholas Jette, Vice Chair
Perry C. Lemay
Jared Piotrowski
Lee F. Carroll, Public Member
Damon E. Burt, Public Member

Term Expiration
12/18/2025
12/18/2026
12/18/2026
12/18/2025
Holdover
Holdover
12/18/2025

Board Meetings
July 25, 2023
September 20, 2023
October 19, 2023
December 14, 2023
January 24, 2024
March 19, 2024
June 19, 2024

Land Surveyors

Kurtis Grasset

Board Member	Term Expiration	Board Meetings
Joseph M. Wichert, Chair	2/3/2025	September 7, 2023
Michael R. Dahlberg, Vice Chair	8/12/2028	November 9, 2023
William J. Doucet	Holdover	January 18, 2024 May 9, 2024
Timothy A. Peloquin	Holdover	iviay <i>9,</i> 2024

Landscape Architects

Board Member	Term Expiration	Board Meetings
R. Gordon Leedy, Chair Leo F. Urban Gregory P. Rusnica Katherine A. Weiss	Holdover 8/9/2026 Holdover	August 8, 2023 November 29, 2023 January 10, 2024 January 24, 2024
Massage Therapists	8/23/2027	March 15, 2024 May 9, 2024

Board Member	Term Expiration	Board Meetings
Doreen Rossi	Holdover	January 8, 2024
Heather Pearl	10/26/2026	June 18, 2024

Mechanical

Board Member	Term Expiration	Board Meetings
Jesse Doucette, Fuel Gas Fitter, Chair	Holdover	August 8, 2023
Joseph Nash, Master Plumber	8/9/2026	November 29, 2023
Elisha Cole, Master Plumber	Holdover	January 10, 2024
Peter Kendrigan, Public Member	8/23/2027	January 24, 2024
• ,	•	March 15, 2024
Michael W. Harrison, Heating Installe	er	May 9, 2024

Medical Imaging and Radiation Therapy

Board Member	Term Expiration	Board Meetings
Brandy C. Cusson, Chair	Holdover	September 28, 2023
Catherine S. Soucy	8/23/2027	November 16, 2023
Winslow E. Whitten	Holdover	March 21, 2024
Willslow L. Willtell		May 20, 2024

Medical Technicians

Board Member	Term Expiration	Board Meetings
Keri A. Grande	Holdover	

Medicine

Board Member	Term Expiration	Board Mee	etings
Jonathan Eddinger, MD, Chair	12/3/2026	July 5, 2023	April 3, 2024
Emily R. Baker	Holdover	July 21, 2023	May 1, 2024
Richard G. Kardell, D.O.	5/12/2025	August 2, 2023 September 6, 2023	May 20, 2024 June 5, 2024
David J. Goldberg	4/21/2026	October 4, 2023	,
Beatrice Engstrand	4/21/2025	November 1, 2023	
Nina C. Gardner	10/14/2026	December 6, 2023	
Marc L. Bertrand	12/3/2026	January 10, 2024	
Daniel Frazee	4/21/2028	January 29, 2024	
Linda M. Tatarczuch	2/7/2027	February 1, 2024 February 7, 2024	
Jonathan Ballard, MD	N/A	March 6, 2024	

Mental Health

Board Member	Term Expiration	Board Me	etings
Samuel Rosario, LICSW Chair	10/31/2025	July 21, 2023	March 1, 2024
Amy Alletzhauser, LPP	10/31/2024	August 18, 2023	March 15, 2024
Lara Gruner-Orf, LCMHC	10/31/2025	September 15, 2023	April 5, 2024
Kristin Grasso, LMFT	10/31/2026	October 17, 2023	April 19, 2024
Christina A. Gribben, Public Member	10/31/2025	December 15, 2023	May 17, 2024
Deborah A. Robinson, Public Member		January 19, 2024	June 21, 2024 June 28, 2024
·	• •	February 9, 2024	Julie 28, 2024
Rebecca Bemis	10/2/2025	February 16, 2024	
Courtney Porter, School Social Worker	10/19/2025	. ,	

Midwifery Council

Board Member	Term Expiration	Board Me	etings
Heidi F. Rinehart, MD	Holdover	July 14, 2023	May 15, 2024
Mark D. Carney, MD	Holdover	August 11, 2023	
Kathryn Hartwell, NHCM, Chair	Holdover	September 7, 2023	
Sherry A. Stevens, NHCM	Holdover	October 13, 2023	
Elizabeth Gaby, NHCM	11/10/2025	December 8, 2023	
••		January 25, 2024	
Martha Testerman, Public Member	9/28/2025	February 22, 2024	

Natural Scientists

Board Member	Term Expiration	Board Meetings
James H. Long	6/30/2025	July 26th, 2023 May 23, 2024
Gregory W. Howard	6/30/2026	August 23, 2023
Damon E. Burt, Chair	Holdover	October 11, 2023
•		November 29, 2023
Christopher Albert	Holdover	February 14, 2024
Abigail Thompson Fopiano	Holdover	May 15, 2024

Naturopathic Board of Examiners

Board Member	Term Expiration	Board Meetings
Glee Corsetti-Hooper, Public Membe	er Holdover	July 31, 2023
Candice Scholl, NP	12/18/2024	October 30, 2023
Erik Nelson, NP, President	5/8/2028	March 25, 2024
David Olarsch, NP	12/8/2023	
Bert Mathieson, NP	6/19/2024	

Nursing

Board Member	Term Expiration	Board Me	eetings
Dwayne Thibeault, APRN	5/10/2025	July 27, 2023	June 6, 2024
Joshua Dion, APRN	5/15/2027	August 22, 2023	June 20, 2024
Matthew Kitsis, RN	5/10/2027	August 24, 2023	June 27, 2024
Wendy Stanley Jones, RN	5/10/2025	September 28, 2023	
Bette Bogdan, RN	5/10/2027	October 26, 2023	
-		November 16, 2023	
Michele Melanson-Schmitt, RN	5/11/2025	December 21, 2023	
Huyen L. Fowler, LPN	5/10/2027	January 16, 2024	
Maureen Murtagh, LPN	11/16/2024	January 25, 2024	
Melissa M. Tuttle, LNA	10/24/2025	February 22, 2024	
Melissa A. Underhill, LNA	10/24/2025	March 7, 2024	
Heather M. Pearl, LNA	11/29/2026	March 28, 2024	
·		April 25, 2024	
Jennifer Thibeault, Public Member	12/21/2024	May 9, 2024	
Samantha L. O'Neill, Chair	5/10/2027	May 23, 2024	

Nursing Home Administrators

Term Expiration	Board Meetings
Holdover	August 23, 2023
2/6/2025	October 10, 2023
Holdover	November 20, 2023
Holdover	December 13, 2023
Holdover	February 27, 2024
Holdover	April 23, 2024
	June 25, 2024
	Holdover 2/6/2025 Holdover Holdover

Occupational Therapy

Board Member	Term Expiration	Board Me	etings
Sarah L. Hinkley, Chair	1/8/2024	August 28, 2023	March 19, 2024
Kimberly Shurtleff	1/8/2026	September 25, 2023	March 25, 2024
Traci Johnson	Holdover	October 30, 2023	May 20, 2024
Nicole L. Quartulli	3/4/2025	December 18, 2023	June 24, 2024

Optometry

Board Member	Term Expiration	Board Meetings March 12, 2024
Janet I. Aug, OD	7/1/2027	August 8, 2023 May 7, 2024
Michael Gordon, OD	7/1/2028	September 19, 2023
Christine C. Donahue, OD	7/1/2024	November 14, 2023
Scott M. Krauchunas, OD	7/1/2025	January 9, 2024

Pharmacy

Board Member	Term Expiration	Board Meetings	
Robert Theriault, R.Ph.	9/6/2028	July 19, 2023	December 20, 2023
David Rochefort, R.Ph.	9/6/2026	August 16, 2023	January 12, 2024
Eric Lessard, R.Ph.	9/6/2026	August 28, 2023	January 17, 2024
Karl V. Peicker, R.Ph.	10/21/2024	September 27, 2023	February 21, 2024
·	9/6/2028	October 18, 2023	March 20, 2024
Purvi Patel, R. Ph.		November 3, 2023	April 17, 2024
		November 15, 2023	May 22, 2024
		December 7, 2023	June 19, 2024

Physical Therapy

Board Member	Term Expiration	Board Meetings	
Robert P. Worden, PT Asst.	1/8/2025	July 13, 2023	January 16, 2024
Jennifer A. Carrier, PT	1/8/2027	July 18, 2023	February 20, 2024
Nicole Lavoie, <i>PT</i>	1/8/2026	August 15, 2023	March 19, 2024
Richard P. Riddle, Public Member	9/16/2025	September 19, 2023	April 16, 2024
Michael 1: Middle, 1 abile Michibel 3/10/2023	3/10/2023	October 17, 2023	May 21, 2024
		November 21, 2023	June 18, 2024
		December 19, 2023	

Podiatry

Board Member	Term Expiration	Board Meetings	
Jennifer S. Sartori	Holdover	September 13, 2023 March 13, 2024	
Julie M. Shaheen	Holdover	December 13, 2023 June 24, 2024	

Psychology

Board Member	Term Expiration	Board Meetings	
James D. Nicholls, Psy.D., Chair	6/1/2025	July 7, 2023	February 2, 2024
Sherie L. Friedrich, Psy.D.	6/1/2025	August 4, 2023	February 12, 2024
Alicia M. Key, Ph.D.	7/1/2026	September 8, 2023	March 1, 2024
Robert P. Walrath, Psy.D.	Holdover	October 6, 2023	April 5, 2024
• •		November 3, 2023	May 3, 2024
Christine R. Gauthier	3/23/2025	December 1, 2023	June 7, 2024
		January 5, 2024	

Real Estate Appraisers

Board Member	Term Expiration	Board Meetings	
Charles F. Schubert, Chair	Holdover	July 18, 2023	January 16, 2024
Andrew G. LeMay, Vice Chair	8/12/2024	August 15, 2023	February 20, 2024
Jonathan N. Wood	8/12/2025	September 8, 2023	March 19, 2024
Justin K. Macagba	8/12/2025	September 19, 2023	April 16, 2024
Justin K. Mucagou		October 17, 2023	May 21, 2024
		December 19, 2023	June 18, 2024

Real Estate Commission

Board Member	Term Expiration	Board Meetings	
Matthew W. Cabana	9/15/2024	July 18, 2023	January 16, 2024
Ralph Valentine	9/15/2026	August 15, 2023	February 20, 2024
Susan L. Doyle	Holdover	September 8, 2023	March 19, 2024
Suzanne Brunelle, Esq	9/15/2028	September 19, 2023	April 16, 2024
•		October 17, 2023	May 21, 2024
Stuart Arnett, Public Member	9/15/2025	December 19, 2023	June 18, 2024

Recreational Therapy

Board Member Term Expiration Board Meetings

Matthew S. Frye, RT 10/26/2025

Reflexologist, Structural Integrator & Asian Bodywork Therapists

Board MemberTerm ExpirationBoard MeetingsAine deDanaanHoldoverSeptember 12, 2024

Kelly Diamond 1/17/2025 Andrea J. Montgomery 6/16/2025

Respiratory Care Practitioners

Board MemberTerm ExpirationBoard MeetingsSarah L. Stone, RCP1/8/2026December 11, 2023Christy Baker-Eble, RCP3/4/2025February 28, 2024

5/20/2027

Septic System Evaluators

William Walden, RCP

Board MemberTerm ExpirationBoard MeetingsMichael Carbonneau Jr., Chair4/5/2027October 24, 2023John W. Vlk, Vice Chair3/22/2027January 8, 2024Mark E. McConkey3/22/2027April 8, 2024Peter Rowell, Public MemberHoldover

Speech Hearing Pathologists Hearing Care Providers

Board Member	ard Member Term Expiration		Board Meetings	
William Flanders, Au.D., CCC-A, Chair	3/4/2026	July 11, 2023	February 13, 2024	
Mary Ann Melizzi-Golja, SLP	3/4/2025	September 12, 2023	April 9, 2024	
Meredith Bergeron, SLP	3/4/2025	November 14, 2023	May 14, 2024	
•	3/4/2027	December 12, 2023	June 11, 2024	
Lisa Mitchell, SLP		January 9, 2024		

Veterinary Medicine

Board Member	Term Expiration	Board N	leetings
Jill Patronagio, DVM, President	3/5/2025	July 19, 2023	February 28, 2024
Claire Timbas, DVM, Vice President	3/5/2026	August 16, 2023	March 27, 2024
Winfred G Krogman, DVM	3/5/2024	September 20, 2023 October 18, 2023	April 24, 2024 May 22, 2024
Robyn Eldredge, DVM	3/5/2027	November 15, 2023	• •
Elaine Forst, Public Member	10/14/2026	December 20, 2023	
Selvi Lampman, DVM	3/5/2028	January 24, 2024	

NEW HAMPSHIRE



Office of Professional Licensure and Certification